

**VIRGINIA BOARD OF VETERINARY MEDICINE
MINUTES
LEGISLATIVE/REGULATORY REVIEW COMMITTEE
JULY 14, 2009**

TIME AND PLACE: The Legislative/Regulatory Review Committee meeting was called to order at 9:10 a.m. at the Department of Health Professions, Richmond, VA.

COMMITTEE MEMBERS PRESENT: James DeBell- Chair
Joseph May, DVM
Taryn Singleton, LVT (arrived 9:30)

STAFF PRESENT: Elizabeth Carter, Ph.D., Executive Director
Terri Behr, Operations Manager

OTHERS PRESENT: Henry McKelvin, DVM
Kelly Gottschalk, DVM
John Wise, DVM
Dorothy Blackwell

APPROVAL OF MINUTES: On properly seconded motion by Dr. May, the Committee unanimously approved the minutes of the meeting of February 10, 2009 as presented.

DISCUSSION OF RECORD KEEPING GUIDANCE DOCUMENT: Dr. May asked for comments on the working draft of the record keeping guidance document that he prepared to aid the Board in its discussion. Dr. May also requested that a link to the standard, accepted abbreviations as used in medical record keeping be included in the revised guidance document.

The Committee discussed revisions to the draft working document that Dr. May presented.

MEETING ADJOURNED: The meeting adjourned at 10:07 a.m. and will reconvene for further discussion in the afternoon during the full Board meeting because of other scheduled items on their agenda.

James DeBell, DVM – Chair

Elizabeth A. Carter, Ph.D. - Executive Director